আনসার-ভিডিপি উন্নয়ন ব্যাংক
ANSAR-VDP UNNAYAN BANK

মুজিববর্ষের প্রতিশ্রুতি
আর্থিক খাতের অগ্রগতি

Personnel Division

No-PF-631/ 4903 Date: 22-01-2023

Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.007.19-17, dated: 15-01-2023 the following Manager (Senior Officer) of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

Sl. no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Mst. Firoza Ruhani ID-631 Manager (Senior Officer) Ansar-VDP Unnayan Bank Monirampur Branch, Jessore	For treatment Country: India	1. Md. Badrul Islam-Husband 2. Abrar Fahi-Son	From 02-02-2023 to 22-02-2023 or 21 (twenty one) days from the date of travelling (including travel time).

2. Terms and Conditions are as below:

a. She will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
b. She will draw all pay and allowances in local currency;
c. Her travelling time will be treated as ex-Bangladesh leave;
d As per provision of Rule 34 of Appendix VIII of BSR (Part-1) this approval will be valid for 35 days from 02-02.2023;
e. She will not be allowed to stay aboard more than the approved period.

3. This order is issued with the approval of the competent authority.

22/01/2023

Md. Abdur Rahim Shikdar
Assistant General Manager
Phone: +88-02-222221239
Email: avubpd@gmail.com

No-PF-631/ 4903 Date: 22-01-2023

Copy for kind information and necessary action (not in order of seniority):

1. Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
2. Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
3. Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port (all), Bangladesh.
5. System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unanyan Banks Website)
6. Regional Manager, Ansar VDP Unnayan Bank, Regional Office, Khulna.
7. Manager, Ansar-VDP Unnayan Bank, Monirampur Branch, Jessore.
8. Mst. Firoza Ruhani, Manager (Senior Officer), ID-631, Ansar-VDP Unnayan Bank, Monirampur Branch, Jessore.
9. Office Copy/Master Copy.

Akhter 22-01-2023

Johara Akhter
Principal Officer

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Government of the People's Republic of
Bangladesh
Ministry of Finance
Financial Institutions Division
Training Section
www.fid.gov.bd

Record Number:
53.00.0000.231.25.007.19.17

Date: 15/1/2023

Recipients: Managing Director, Ansar-VDP Unnayan Bank. Head Office, Dhaka

Subject: **Ex-Bangladesh leave.**

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit India under the following terms and conditions:

Name of the Official	Mst. Firoza Ruhani, Manager (Senior Officer) Ansar-VDP Unnayan Bank, Monirampur Branch, Jessore
Accompanied by	Md. Badrul Islam, Husband Abrar Fahi, Son
Country to visit	India
Purpose	For treatment
Period	From 02-02-2023 to 22-02-2023 or 21 (twenty one) days from the date of travelling (including travel time)

Terms and conditions:

(a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
(b) She will draw all pay and allowances in local currency
(c) Her travelling time will be treated as ex-Bangladesh leave;
(d) As per provision of Rule 34 of Appendix VIII of BSR (Part-I) this approval will be valid for 35 days from 02-02-2023
(e) She will not be allowed to stay abroad more than the approved period.

2. This order has been issued with the approval of competent authority.

15-01-2023
Minakshi Barman

Deputy Secretary
Phone: +88029511120
Fax: 9513500
Email:
ds.training@fid.gov.bd

Record Number:
53.00.0000.231.25.007.19.17/1(5)

Date: 15/1/2023

A copy has been sent for consideration and necessary (if applicable) action:

1) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
3) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Port (all), Bangladesh
4) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on Financial Institutions Division's website)
5) Mst. Firoza Ruhani, Manager (Senior Officer), Ansar-VDP Unnayan Bank, Monirampur Branch, Jessore

15-01-2023
Minakshi Barman
Deputy Secretary