

আনসার-ভিডিপি উন্নয়ন ব্যাংক

ANSAR-VDP UNNAYAN BANK



Personnel Division

No-1/10/423/5841

Date: 08-04-2024

Office Order

As per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.007.19.166 dated: 05-04-2024 the following Deputy Managing Director of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

| Sl. no | Name, Designation & Posting | Purpose of the visit and Name of the country | Accompanies | Approved Period of Time |
|--------|--|---|---------------------------------|---|
| 1. | Parveen Akter ID No-BHBFC-943 Deputy Managing Director Ansar-VDP Unnayan Bank Head Office, Dhaka | For treatment of her daughter Country: Maldives and Sri Lanka | Adrita Rahman Kheya-daughter | From 11-04-2024 to 20-04-2024 or 10 (ten) days from the date of travelling (including travel time). |

2. Terms and Conditions are as below:

- She will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- She will draw all pay and allowances in local currency;
- Her travelling time will be treated as ex-Bangladesh leave;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approved; and
- She will not be allowed to stay aboard for more than the approved period.

3. This order is issued with the approval of the competent authority.

08.04.2024

Md. Abdur Rahim Shikdar
Assistant General Manager
Phone: +88-02-22224291
Email: avubpd@gmail.com

No-1/10/423/5841

Date: 08-04-2024

Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Parveen Akter, Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Head of the Department, All Departments, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unnayan Banks Website).
- Office Copy/Master Copy.

08.04.2024
Johara Akhter
Principal Officer

Government of the People's Republic of
Bangladesh
Ministry of Finance
Financial Institutions Division
Training Section
www.fid.gov.bd

Record Number:

53.00.0000.231.25.007.19.166

Date: 5/4/2024

Recipients: Managing Director, Ansar-VDP Unnayan Bank, Head Office,
Dhaka

Subject: Ex-Bangladesh leave

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

| | |
|----------------------|--|
| Name of the Official | Parveen Akter, Deputy Managing Director Ansar VDP Unnayan Bank, Head Office, Dhaka |
| Accompanied by | Adrita Rahman Kheya |
| Country to visit | Maldives and Sri Lanka |
| Purpose | For treatment of her daughter |
| Period | From 11-04-2024 to 20-04-2024 or 10 (ten) days from the date of travelling (including travel time) |

- (a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- (b) She will draw all pay and allowances in local currency;
- (c) Her travelling time will be treated as ex-Bangladesh leave;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- (e) She will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.

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05-04-2024

Md. Mamunur Rashid

Deputy Secretary

Phone: 02223352450

Fax: 9513500

Email:

ds.training@fid.gov.bd

Record Number:

Date: 5/4/2024

53.00.0000.231.25.007.19.166/1

A copy has been sent for consideration and necessary (if applicable) action:

- 1) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
- 3) Ms. Parveen Akter, Deputy Managing Director, Ansar VDP Unnayan Bank, Head Office, Dhaka
- 4) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka
- 5) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website)



05.04.2024

Md. Mamunur Rashid
Deputy Secretary