

Personnel Division

No-PF-737/ 5649

Date: 28-03-2024

Office Order


As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.007.19.127 dated: 25-03-2024 the following Manager (Principal Officer) of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

Sl. no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Dilruba Baten ID-737 Manager (Principal Officer) Ansar-VDP Unnayan Bank Dhamrai Branch, Dhaka	For treatment of her daughter Country: India	Md. Emdadul Haque-husband Inisha Haque-daughter Sadman Rasin-son	From 25-03-2024 to 08-04-2024 or 15 (fifteen) days from the date of travelling (including travel time).

2. Terms and Conditions are as below:

- She will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- She will draw all pay and allowances in local currency;
- Her travelling time will be treated as ex-Bangladesh leave;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approved; and
- She will not be allowed to stay aboard for more than the approved period.

3. This order is issued with the approval of the competent authority.

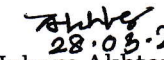

28.03.2024
Md. Abdur Rahim Shikdar
Assistant General Manager
Phone: +88-02-22224291
Email: avubpd@gmail.com

No-PF-737/ 5649

Date: 28-03-2024

Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port (all), Bangladesh.
- System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unnayan Banks Website).
- Regional Manager, Ansar VDP Unnayan Bank, Regional Office, Dhaka.
- Dilruba Baten, Manager (Principal Officer), ID-737 Ansar-VDP Unnayan Bank, Dhamrai Branch, Dhaka.
- Office Copy/Master Copy.


28.03.2024
Johara Akhter
Principal Officer

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training Section
www.fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.127

Date: 25/3/2024

Recipients: Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka

Subject: .. **Ex-Bangladesh leave**

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit abroad under the following terms and conditions:

Name of the Official	Dilruba Baten, Manager (Principal Officer) Ansar VDP Unnayan Bank, Dhamrai, Dhaka
Accompanied by	Md Emdadul Haque, husband Inisha Haque, daughter Sadman Rasin, son
Country to visit	India
Purpose	For treatment of her daughter
Period	From 25-03-2024 to 08-04-2024 or 15 (fifteen) days from the date of travelling (including travel time)

- (a) She will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
 - (b) She will draw all pay and allowances in local currency;
 - (c) Her travelling time will be treated as ex-Bangladesh leave;
 - (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
 - (e) She will not be allowed to stay abroad for more than the approved period.
2. This order has been issued with the approval of the competent authority.

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25-03-2024

Md. Mamunur Rashid

Deputy Secretary

Phone: 02223352450

Fax: 9513500

Email: ds.training@fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.127/1

Date: 25/3/2024

A copy has been sent for consideration and necessary (if applicable) action:

- , Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
 - 3) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Port (all), Bangladesh
 - 4) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website)
 - 5) Ms. Dilruba Baten, Manager (Principal Officer), Ansar VDP Unnayan Bank, Dhamrai, Dhaka



25-03-2024

Md. Mamunur Rashid
Deputy Secretary