



Personnel Division

No-PF-82/ 2775

Date: 21-11-2023

Office Order

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.007.19-444, dated-16-11-2023 the following Manager (SPO) of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

| Sl. no | Name, Designation & Posting | Purpose of the visit and Name of the country | Accompanies | Approved Period of Time |
|--------|--|--|---------------------------------|--|
| 1. | Md. Saiful Islam ID-82 Manager (SPO) Ansar-VDP Unnayan Bank, Barura Branch, Cumilla | For treatment Country: India | 1. Mohammad Mostafa- brother | From 19-11-2023 to 18-12-2023 or 30 (thirty) days from the date of travelling (including travel time). |

2. Terms and Conditions are as below:

- He will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- He will draw all pay and allowances in local currency;
- His travelling time will be treated as ex-Bangladesh leave;
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- He will not be allowed to stay aboard more than the approved period.

3. This order is issued with the approval of the competent authority.


21.11.2023
Md. Abdur Rahim Shikdar
Assistant General Manager
Phone: +88-02-222221239
Email: avubpd@gmail.com

No-PF-82/ 2775

Date: 21-11-2023

Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Regional Manager, Ansar VDP Unnayan Bank, Regional Office, Cumilla
- System Analyst, ICT Department, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unnayan Banks Website)
- Manager, Ansar-VDP Unnayan Bank, Barura Branch, Cumilla
- Md. Saiful Islam, ID-82, Manager (SPO), Ansar-VDP Unnayan Bank, Barura Branch, Cumilla
- Office Copy/Master Copy.


21.11.2023
Johara Akhter
Principal Officer

Government of the People's Republic of Bangladesh
Ministry of Finance
Financial Institutions Division
Training Section
www.fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.444

Date: 16/11/2023

Recipients: Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka

Subject: **..Ex-Bangladesh leave**

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit India under the following terms and conditions:

| | |
|----------------------|---|
| Name of the Official | Md. Saiful Islam, Senior Principal Officer Ansar-VDP Unnayan Bank, Barura Branch, Cumilla |
| Accompanied by | Mohammad Mostafa, brother |
| Country to visit | India |
| Purpose | For treatment |
| Period | From 19-11-2023 to 18-12-2023 or 30 (thirty) days from the date of travelling (including travel time) |

- (a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- (b) He will draw all pay and allowances in local currency;
- (c) His travelling time will be treated as ex-Bangladesh leave;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- (e) He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of competent authority.

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16-11-2023

Md. Mamunur Rashid

Deputy Secretary

Phone: 02223352450

Fax: 9513500

Email: ds.training@fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.444/1

Date: 16/11/2023

A copy has been sent for consideration and necessary (if applicable) action:


- 1) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
- 3) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Port (all), Bangladesh

11/16/23, 8:10 PM

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4) Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website)

5) Mr. Md. Saiful Islam, Senior Principal Officer, Ansar-VDP Unnayan Bank, Barura Branch, Cumilla



16-11-2023

Md. Mamunur Rashid
Deputy Secretary