



আনসার-ভিডিপি উন্নয়ন ব্যাংক

ANSAR-VDP UNNAYAN BANK



Personnel Division

No-PF-156/ 2631

Office Order

Date: 15-11-2023

As Per the administrative approval of Financial Institutions Division, Ministry of Finance, vide letter no-53.00.0000.231.25.007.19-434, dated: 13-11-2023 the following Principal Officer of Ansar-VDP Unnayan Bank is granted Ex-Bangladesh leave for the mentioned period below:

Sl. no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Md. Shah Alam ID-156 Principal Officer Ansar-VDP Unnayan Bank,	For treatment of his wife Country: India	1. Asia Khatun- Wife	From 14-11-2023 to 13-12-2023 or 30 (thirty) days from the date of travelling (including travel time).
	Bagerhat Sadar Branch, Bagerhat.			

2. Terms and Conditions are as below:

- a. He will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- b. He will draw all pay and allowances in local currency;
- c. His travelling time will be treated as ex-Bangladesh leave;
- d The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- e. He will not be allowed to stay aboard more than the approved period.

3. This order is issued with the approval of the competent authority.

Md. Abdur Rahim Shikdar Assistant General Manager Phone: +88-02-222224219

Email: avubpd@gmail.com Date: 15-11-2023

No-PF-156/ 2BB)

Copy for kind information and necessary action (not in order of seniority):

- 1. Staff Officer to Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- 2. Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- 3. Staff Officer to General Manager (Administration/Operation/Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- 4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Land Port (all). Bangladesh.
- 5. System Analyst, ICT Departiment, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unanyan Banks Website)
- 6. Regional Manager, Ansar VDP Unnayan Bank, Regional Office, Khulna.
- 7 Manager, Ansar-VDP Unnayan Bank, Bagerhat Sadar Branch, Bagerhat.
- 8. Md. Shah Alam, Principal Officer, ID-156, Ansar-VDP Unnayan Bank, Bagerhat Sadar Branch, Bagerhat.
- 9. Office Copy/Master Copy.

Johara Akhter Principal Officer

E:\Johara\Leave\156. Md Shah Alam\23.10.23\Pre Approval letter 4th.docx

Government of the People's Republic of Bangladesh Ministry of Finance Financial Institutions Division Training Section www.fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.434

Date: 13/11/2023

Recipients:

Managing Director, Ansar-VDP Unnayan Bank, Head Office, Dhaka

Subject: .. Ex-Bangladesh leave

The undersigned is directed to convey the administrative approval of the Government of the People's Republic of Bangladesh in favour of the following official to visit India under the following terms and conditions:

	und volidations.	
Name of the Official	Md. Shah Alam, Principal Officer	
	Ansar-VDP Unnayan Bank, Bagerhat Sadar Branch, Bagerhat	
	Asia Khatun, wife	
Country to visit	India	
Purpose	For treatment of his wife	
Period	From 14-11-2023 to 13-12-2023 or 30 (thirty) days from the date of travelling (including	
	travel time)	

- (a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Ansar-VDP Unnayan Bank;
- (b) He will draw all pay and allowances in local currency;
- (c) His travelling time will be treated as ex-Bangladesh leave;
- (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval; and
- (e) He will not be allowed to stay abroad more than the approved period.

2. This order has been issued with the approval of competent authority.

13-11-2023

Md. Mamunur Rashid
Deputy Secretary

Phone: 02223352450

Fax: 9513500

Email: ds.training@fid.gov.bd

Record Number: 53.00.0000.231.25.007.19.434/1

Date: 13/11/2023

A copy has been sent for consideration and necessary (if applicable) action:

- 1) Executive Director, Hazrat Shah Jalal International Airport, Dhaka
- 2) P.S to Secretary, Financial Institutions Division, Ministry of Finance, Dhaka
- 3) Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/ Land Port (all), Bangladesh

Programmer, ICT Cell, Financial Institutions Division (with request to publish this order on FID's website) 5) Mr. Md. Shah Alam, Principal Officer, Ansar-VDP Unnayan Bank, Bagerhat Sadar Branch, Bagerhat

13-11-2023

Md. Mamunur Rashid
Deputy Secretary