

Personnel Division

No-PF-772/ 3689

Date: 23 December 2021

Office Order

As Per the administrative approval of Ansar-VDP Unnayan Bank Authority, the following Assistant Officer of the Bank is granted Ex-Bangladesh leave for the mentioned period and given permission for treatment of his wife in India.

Sl. no	Name, Designation & Posting	Purpose of the visit and Name of the country	Accompanies	Approved Period of Time
1.	Md. Rasel Parvez ID-772 Assistant Officer Ansar-VDP Unnayan Bank Head Office, Dhaka.	For treatment of his wife Country: India	1. Mimma khamam (Wife) 2. FM Ayyan Parvez (Son)	From the date 05-01-2022 to 20-01-2022 or 16 (Sixteen) days from the date of travelling (including travel time).

2. Terms and Conditions are as below:

- He will bear all the expenses relating to the visit. No expenditure Shall be borne by Ansar-VDP Unnayan Bank;
- He will draw all pay and allowances in local currency;
- His travelling time will be treated as ex-Bangladesh leave; and
- He will not be allowed to stay aboard more than the approved period.

3. This order has been issued with the approval of the competent authority.

[Signature]
Md. Shabbir Ahmed

Deputy General Manager

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Email: avubpd@gmail.com

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Copy for kind information and necessary action (not in order of seniority):

- Staff Officer to Managing Director, Ansar-VDP Unnayan Bank Head Office, Dhaka.
- Staff Officer to Deputy Managing Director, Ansar-VDP Unnayan Bank Head Office, Dhaka.
- Staff Officer to General Manager (Administration/Operation/ Central Accounts & Audit) Ansar-VDP Unnayan Bank, Head Office, Dhaka.
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka/Land Port (all), Bangladesh.
- Regional Manager, Ansar-VDP Unnayan Bank, Regional Office, Khulna.
- System Analyst, ICT Division, Ansar-VDP Unnayan Bank, Head Office, Dhaka (To publish in Ansar VDP Unnayan Banks Website).
- Manager, Ansar-VDP Unnayan Bank, Narail Branch, Narail.
- Md. Rasel Parvez, ID-772, Assistant Officer, Ansar-VDP Unnayan Bank, Narail Branch, Narail.
- Office & Master Copy.

[Signature]
23.12.2021
Sheikh Md. Moniruzzaman
Assistant Officer